

**REGULAR MEETING OF THE COMMISSIONERS' COURT  
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE  
MARSHALL, TEXAS  
THIS THE 15th DAY OF JANUARY 2026**

ORIGINAL

**BE IT REMEMBERED** that at 9:00 a.m. on the 15th of January 2026, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge Chad Sims

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

**DECLARE A QUORUM OF MEMBERS PRESENT and VOTING:**

Present and Voting:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

Absent and not voting	Zephaniah Timmins, Commissioner, Precinct #2
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EXHIBIT

JAN 29 2026

APPROVED *lcy*

**ANNOUNCEMENTS: NONE**

**PUBLIC COMMENTS: NONE**

**Call to Order by the County Judge, Chad Sims, at 9:03 a.m.**

**ITEM A**

**AUDITOR:**

**Administrative Report given by Becky Haynes: No action to be taken-** Submission of financial reports

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-01

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers \$10,649.79. Exhibit A-1

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Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-02

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$155,611.17. Exhibit A-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-03

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve Payroll for January 02, 2026. Exhibit A-3

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-04

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve transfer of funds to Group Health Insurance for medical claims in the amount of \$250,000.00. Exhibit A-4

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-05

**ITEM #5.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment per LGC 111.0108- Special Budget for revenue received after the start of the fiscal year- Juvenile Department. Exhibit A-5

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-06

**ITEM #6.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment per LGC 111.011- changes to budget for county purposes- communication upgrades and maintenance. Exhibit A-6

Amended Original amount \$85,770 to \$89,690 Add \$3,920

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Motioned by Comm. Hatfield  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-07

**ITEM #7.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve of payment of the following invoice:

Exhibit A-7

- Clifford Power- INV JC1007833- \$85,770.00
- Clifford Power- INV JC1007812- \$3,920.00

- Motorola Solutions- INV 33863-\$185,969.15

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**ITEM B**

**ROAD AND BRIDGE DEPARTMENT:**

**Administrative Report given by Eric Powell: No action to be taken-** Concerning status of construction, maintenance and repairs of county roads, bridges, and right of ways; also concerning condition of equipment

Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-08

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

**NEW HIRES:** None

**RANGE/STEP CHANGES:** None

**RESIGNATIONS:**

**TERMINATIONS:**

**RETIREMENTS:** None

Full Time Employees (54)	42 (Includes the Road Administrator)
F/T Vacancies:	12
Part Time Employees (4)	4
Part Time Vacancy:	0
Temporary (6)	0
Temp. Vacancies:	6

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-09

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments:  
Exhibit B-2

City of Waskom: Corrine Place  
Restland Cemetary CR 2717

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-10

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to allow the Road and Bridge Department to donate four (4) excess used motor grader tires (that would otherwise have to be disposed of) to the Harleton ISD athletics department at the request of Jay Ratcliff, superintendent. Exhibit A-3

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**ITEM C:**

**SHERIFF DEPARTMENT:**

**Administrative Report given by BJ Fletcher: No action to be taken-** Concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

**HARRISON COUNTY SHERIFF'S OFFICE ACTIVITY SUMMARY**

**DATES: 11-27-2025 TO 01-06-2026**

Total Calls for Service: **3620** Criminal Reports Taken: **125**

Criminal Investigation Assigned Cases: **78**

Arrest HCSO: **140** (Figure: Arresting Deputy & Booking Jailer)

Traffic Citations Issued: **797** Mental: **6**

Transport/Warrants Office: **49** Transports

**8,446** Mileage

Civil Process: Legal Documents Received: **142**

Served: **62** Personal Service  
      **22** Indictment Precepts served in Jail  
      **21** Tax Postings  
      **20** CCL/DC Postings  
      **0** Harrison Central Appraisal District Tax Sales

Total Served: **125**

Juror Notices: **800**

1-7-2025 JAIL POPULATION: **286**

11-27-25 TO 1-7-26 CONTACT INMATES

MARION COUNTY (1) US MARSHALL (28) TOTAL **29**

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**HARRISON COUNTY SHERIFF'S OFFICE  
FIRE MARSHAL, ENVIRONMENTAL HEALTH,  
AND CONSUMER HEALTH DIVISION**

**ACTIVITY SUMMARY REPORT**

**FIRE MARSHALL DIVISION  
11/26/2025-12/18/2025**

Citations/warrants: 0

Fire inspections: 04

Structure fires: 02

Illegal dumping cases: 05

Loads of tires hauled off: 40  
(25 18 wheeler tires, 15 car tires \$198.00)

Litter picked up (cubic feet): 3,5280

**ENVIRONMENTAL HEALTH DIVISION  
11/26/2025-12/18/2025**

Complaints:	15
Notice of violations:	04
Citations:	0
Inspections:	33
Utility Hookups- Upshur Rural Electric:	29
Utility Hookups- Panola – Harrison Electric:	03
Single Family Permit: \$360.00	17=\$6,120.00
Commercial Permit: \$560.00	03= \$1,680.00
Multifamily Permit: \$560.00	0= \$0.00
Subdivision Review: \$50.00	0=\$0.00
Re-Inspection Fee: ½ of Permit fee	0=\$0.00
Total Money Collected	\$7,800

## CONSUMER HEALTH DIVISION

11/26/2025-12/18/2025

**Total Amount Collected for Food Permits \$8,600.**

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Motioned by Comm. Ebarb  
 Seconded by Comm. Koos  
 All members voting in favor  
 Motion carried unanimously (4-0)  
 Order #2026-11

### ITEM #1.

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to accept two donations, both in the amount of \$200 from David Thomas, which is to be used for Harrison County K9 Program. Exhibit C-1

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Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-12

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, Texas to approve to accept a check from Sabine Oil and Gas Corporation in the amount of \$3,000 to be issued to Harrison County Sheriff's Office. Exhibit C-2

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**ITEM D**

**COUNTY CLERK:**

Motioned by Comm. Ebarb  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-13

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the transcribed minutes of the Commissioner's Court meeting on December 18, 2025. Exhibit D-1

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-14

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the transcribed minutes of the Commissioner's Court meeting on December 31, 2025 with corrections to said minutes as approved in the court meeting. Exhibit D-2

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**ITEM E.**

**TREASURER:** NO ITEMS

**ITEM F.**



**PURCHASING: NO ITEMS**

**ITEM G.  
ELECTIONS:**

Motioned by Comm. Koos  
Seconded by Comm. Hatfield  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-15

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the voting locations for the March 3, 2026 primary and the Election Day polling locations for said election and authorization of publication of said locations. Exhibit G-1

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-16

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the March 3, 2026 Primary Elections services contract between the Harrison County Election Officer, State of Texas, Donald Robinette and the Republic Party, acting by and through the chair of its county executive committee Mary Napps. Exhibit G-2

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Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-17

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the March 3, 2026 Primary Election services contact between the Harrison County Election Officer, State of Texas, Donald Robinette and the Democrat Party, acting by and through the chair of its county executive committee Maxine Golightly. Exhibit G-3

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Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-18

**ITEM #4.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the acceptance of the minutes (attached) as submitted by the Harrison County Election Board regarding their meeting held on December 18, 2025, with the following members present: Judge Sims, Heather Henigan, BJ Fletcher, Maxine Golightly, Mary Napps and Donald Robinette. Exhibit G-4

- Adoption of early voting ballot board: Nominated for the Republican Judge is Kyle Bond, nominated for the Democratic Alternate Judge is Elissa Al Ahmadi. Clerks nominated are: Republicans, Lorie Shelton and Phyllis Carey; Democrats, Christina Anserson and Cynthia Leteko.
- Chair and Alternate Chair for the Signature Verification Committee, if an SVC should be needed for the upcoming election. Nominated as Chair is Jeff Kroyer, Republican and Alternate Chair, Marva Mitchell, Democrat.

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**ITEM H.**

**NEW BUSINESS:**

Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-19

**ITEM #1.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve to accept the National Incident Management System (NIMS) Training Policy and procedures regarding

Motioned by Comm. Hatfield  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-20

**ITEM #2.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the resolution supporting legislation to exempt Texas counties from the State Hotel Occupancy Tax. Exhibit H-2

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Motioned by Comm. Ebarb  
Seconded by Comm. Koos  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-21

**ITEM #3.**

**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the 2025-2026 Annual Contract and payment as allotted in the 2025-2026 Annual Contract and payment as allotted in the 2025-2026 budget for East Texas CASA for \$2,000.00. Exhibit H-3

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Motioned by Comm. Koos  
Seconded by Comm. Ebarb  
All members voting in favor  
Motion carried unanimously (4-0)  
Order #2026-22

**ITEM #4.**


**IT IS ORDERED** by the Commissioners' Court of Harrison County, to approve the re-appointment of Carvis Key and Thomas Visage to serve as Fire Commissioners for Emergency Services District No. 1 for another two (2) year term. Exhibit H-4

**ADJOURNMENT:**

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Hatfield and seconded by Commissioner Koos to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 10:01 a.m.

**ATTEST:**

  
Heather Henigan, County Clerk  
Harrison County, Texas

  
Chad Sims, County Judge  
Harrison County, Texas

Minutes approved on: January 29, 2026

